



North Hollywood West Neighborhood Council



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**By-Laws Committee Meeting
July 14, 2017**

**Saticoy Elementary School
(Auditorium)
7850 Ethel Ave, North
Hollywood 91605**

Minutes

Committee Members

LORRAINE MATZA
- CHAIR

CAROL ANN ROSE

WILLIE LEWIS

FREDDY CUPEN-AMES

All Items on agenda are subject to Discussion and Possible Action of Recommendation to General Board to support or not support.

Call to Order: 10:00 am

In Attendance: Committee Chair Lorraine Matza, Committee Members Rose Lewis, Willie Lewis, Freddy Cupen-Ames.

Articles I through V of the By-laws were examined to see if any changes might be necessary. In all cases, it was suggested that whenever “the Board” is used, Board would be capitalized. Whenever “board member” is used, it would be lower case. The following are the suggested changes by article.

Article I No changes.

Article II

Section 2

Sub-Section C Capitalize Neighborhood Council

Sub-Section F Change the Council to this

Neighborhood Council

Sub-Section H Add Neighborhood before Council

Article III No changes.

Article IV Change A “stakeholder” to Stakeholders.

Article V Change (Department) to (D.O.N.E.)

Section 1 It was suggested that we lower the number of

Board seats from 15 to 13. That would entail
the following changes:

Business: Change from 2 to 1 and correct the
description to the singular.

CBO: Change from 3 to 2.

Change Youth and Senior to Youth/Senior:

This section would have 2 seats. The
description would need a comma after
age the word or and stakeholder deleted.

At Large: Delete “and Council membership
is open to all stakeholders” as
redundancy.

Reorder Position letters.

Section 2 Change eight(8) to seven(7).

Section 3 Add and recusals after abstentions, and delete
which will be counted as a “yes” vote.

Section 4 Delete the heading letter A.

Section 5 No changes.

Section 6 Delete the heading letter A. Move the sentence “A vacancy on the board shall be filled using the following procedures:” to the body of the paragraph.

Change lower case Roman Numerals to numbers.

Capitalize Secretary in subsection 3 and 5.

Correct the type for “that an” in subsection 5.

Section 7 Delete the heading letter A.

In the sentence “Vacancies will be filled by a majority vote of the remaining board, pursuant to Article V, Section 5(E)” add the word “members” after board, and change Section 5(E) to Section 6.

Section 8 Indent sentence.

Section 9 Change B to A for the first subsection, and change the lower case Roman Numerals to Arabic numbers.

Change C to B for the section subsection.

In the same subsection, change following “a” board member to “another” board member.

Also change the required board members from
(5) to (4). Finally change all lower case
Roman Numerals to Arabic numbers.

Section 10 Bold the heading letters.

Section 11 Add the before Board.

The meeting was adjourned at 1:00.

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