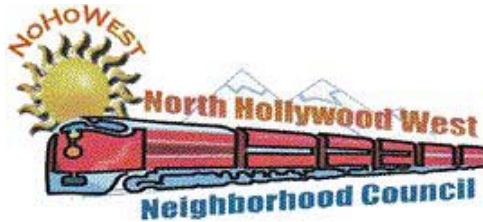


NORTH HOLLYWOOD WEST NEIGHBORHOOD COUNCIL

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Vince Stamboni David Hechter
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Jim Kompare Willie Lewis
Lorraine Matza Roxanne Rock
Vincent Stamboni Kent Stewart
Dario Svidler

Bylaws Committee Meeting Minutes

Thursday, March 1, 2012
6:30 p.m.

Saticoy Elementary School Library
7850 Ethel Avenue, North Hollywood, CA 91605

1. **Call to order and roll call.**

- Chairperson Lorraine Matza called the meeting to order at 6:45pm
- Committee Members Present: Lorraine Matza, Willie Lewis, David Hechter.
- Members Absent: Kent Stewart, Sonja Ley
- Quorum seated.
- Guests in attendance: Rose Lewis and Jim Kompare, NoHoWest President (non-voting)

2. **General public comment on items not listed on today's agenda (3 minutes per speaker).**

Rose Lewis indicated that she would like to become a member of the committee.

MOTION: Chair Lorraine Matza moved to appoint stakeholder Rose Lewis as a committee member. Motion was seconded and approved. FOR – 3; AGAINST – 0; ABSTAIN – 0.

Rose was welcomed by the group as a Bylaws Committee member. This brings the number of committee members to 6 (with 4 in attendance) and raises the quorum requirement for the committee from 3 to 4 for all future meetings.

3. **Review and approve Minutes from August 11, 2011.**

Copies of the minutes for the August 11 meeting were not available for approval at the time of this meeting. Approval of these minutes will need to be postponed until the next Bylaws Committee meeting.

4. **Discuss, propose, and possible motion for a committee Mission Statement submittal.**

The committee worked on a Mission Statement as follows:

“The Bylaws Committee serves to recommend to the General Board standing rules as relate to procedures for established Bylaws and to provide clarification for the Bylaws, if needed. The Bylaws Committee shall conduct periodic reviews of the Bylaws and Standing Rules for necessary updates and/or adjustments for presentation to the General Board.”

MOTION: David Hechter moved to accept the Mission Statement as stated above. Rose Lewis seconded. Motion approved. FOR – 4; AGAINST – 0; ABSTAIN – 0.

5. **Review the bylaws to correct for understanding and identify articles that need revision.**

The committee reviewed the pre-certification Bylaws to see what things had been changed or deleted and to discuss the importance of those things. There were two items that were identified for further investigation:

- In Article IV-- Stakeholders, the current Bylaws in the definition of stakeholders omit business owners and fail to enumerate youth groups, senior groups, community based organizations, faith based organizations, and schools within the geographic boundaries.

*NoHoWest NC – Bylaws Committee –
Minutes (cont.)*

- In Article V--Governing Board, the current Bylaws list the Senior seat (1) and the Youth seat (1) as separate entities whereas the former By-Laws had them combined Senior/Youth (2)
Lorraine Matza will be contacting DONE to find out if these changes to the original Bylaws were made for a reason, and whether or not they could be changed back to the original wording.

6. Discussion of the process that needs to be followed to make bylaws changes.

The topic was freely discussed among those present.

7. Committee member comments on non-agenda items.

David Hechter suggested asking NC Board Members to forward any suggestions regarding areas of operations or Bylaws that may need clarification.

8. Adjournment.

Rose Lewis moved to adjourn the meeting. Willie Lewis seconded and the motion carried: FOR – 4; AGAINST – 0; ABSTAIN – 0. *The meeting was adjourned at 8:30 pm. The next meeting will be set after we hear from DONE.*

Please be advised that the bylaws of the North Hollywood West Neighborhood Council provide a process for reconsideration of actions as well as a grievance procedure. For your convenience, the bylaws are available during every meeting. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Committee in advance of a meeting, may be obtained from the NoHoWest NC's Executive Committee.

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