

NORTH HOLLYWOOD WEST NEIGHBORHOOD COUNCIL

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Jim Kompare Robin Ibrahim
President *Vice-President*
Greg Howie David Hechter
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Robin Ibrahim Jim Kompare
Sriwong Koziel Willie Lewis
Lorraine Matza David Rouze
Vincent Stamboni Kent Stewart
Dario Svidler

**North Hollywood West Neighborhood Council
Meeting of the General Board
July 12, 2011
Valley Plaza Library Meeting Room
12311 Vanowen Street, North Hollywood, CA. 91605
MINUTES**

1. Call to order and roll call.

President Jim Kompare called the meeting to order at 6:00pm

- Board members present during roll call were: Jim Kompare Lorraine Matza, Kent Stewart, David Hechter, Greg Howie, Robin Ibrahim, Willie Lewis, and Dario Svidler
- Vince Stamboni was not present during the roll call but arrived about 6:45pm, prior to any vote being taken on any motion.
- Board members not in attendance at the meeting: David Rouze, Sriwong Koziel

2. General public comment on items not listed on today's agenda (3 minutes per speaker).

President Jim Kompare opened the floor to general comments on Items not listed on today's agenda. No member of the public present chose to exercise their right to speak at this point in the meeting.

3. The President will talk about meeting protocol.

President Jim Kompare spoke about Neighborhood Council meeting protocol. He wanted to emphasize that this meeting was not in the format of a town hall meeting, where there are many speakers and many comments on what each speaker says. The Neighborhood Council is a government entity and meetings are bound by what is on its pre-posted meeting agenda. While the Stakeholders may speak about any community concerns or questions, the thrust of these meetings is to deal with the specific items on the agenda. It was also noted that in most cases board members are restricted from responding to non-agenda items that may be introduced by the public...so meeting attendees should not feel they are being ignored if they do not get immediate responses to the non-agenda issues that they may raise.

4. [Item 7 taken ahead of agenda sequence] Fresh & Easy Groceries will make a presentation regarding their zoning and planning variance from their normal hours of operation.

Fresh and Easy Market presented before the full Board at the request of the Planning & Zoning Committee. The company is requesting a Variance to expand their current Conditional Use Permit (CUP) hours of 8:00am – 10:00pm, to 6:00am - midnight for the selling of alcohol (limited to beer and wine), at their new store that will be opening in the Neighborhood on Sherman Way near Coldwater.

Motion: David Hechter, moved that the NoHoWest NC write a letter to the City Planning Commission in support of the application for a Variance to the existing Fresh and Easy CUP with the expanded hours requested, provided that Fresh and Easy additionally agrees that all store employees be trained under

NoHoWest NC MISSION STATEMENT

The North Hollywood West Neighborhood Council of the City of Los Angeles is dedicated to serve as a voice in the best interest of the community quality of life within the City's decision-making process and to provide an open forum in which stakeholders may discuss and resolve community issues

either the LEAD or STAR alcohol sales training programs within 6 months of hire. Dario Svidler seconded the motion.

- Kent Stewart stated that he thought that 6 months was too long of a time period for an employee to not have been trained in alcohol sales.

Amended Motion: David Hechter amended his motion to state that the NoHoWest NC write a letter to the City Planning Commission in support of the application for a Variance to the existing Fresh and Easy CUP with the expanded hours requested; provided that Fresh and Easy additionally agrees that store employees be trained under either the LEAD or STAR alcohol sales training programs within three months of the opening of the store and 6 months thereafter. Kent Stewart seconded the amendment. The motion passed: 8 For – 1 Against – 0 Abstaining.

5. [Returning to Item 4 and the original agenda sequence] Approve proposed Tentative Budget for the fiscal year 2011-2012 as amended, due July 15, 2011.

Treasurer David Hechter presented his proposed budget that was previously reviewed by the Executive Committee (attached) and explained that the proposed budget was patterned after samples from DONE and prior budgets of other Neighborhood Councils of similar sizes and populations.

Motion: Robin Ibrahim moved to approve the proposed budget for the NC fiscal year 2011 -2012. Jim Kompere seconded the motion. The motion passed: 9 For – 0 Against – 0 Abstaining.

- Dario Svidler: asked if the Neighborhood Council's Committees would be responsible for their own line items of the Neighborhood Council's budget. David Hechter responded that the way this would generally work would be, if the President assigned a project to a committee, that committee would then have to submit a budget for that project and track and report expenditures accordingly.
- Lorraine Matza: asked if we didn't spend money on items strictly as specified in the proposed budget (the web site, emails, etc.), could it be moved to other budget categories. David responded that it could, but that a proposal by Councilman Paul Krekorian to change NC funding might affect that. He also expressed concern about the City's policy of not allowing Neighborhood Councils to keep any rollover funds from one fiscal year to the next. David suggested that the city should allow the NCs to keep ten percent of the budget rollover in order to cover any end of the fiscal year contingencies

6. Accept applications to fill two additional vacant seats (resident category) for appointment by the board at the August 24, 2011 General Meeting.

The item was tabled because no applications were received.

7. Direct the board to form an ad hoc committee to develop and establish board and council permanent e-mail addresses. In addition, the committee will run and further develop our current web site.

Jim Kompere suggested forming an ad hoc Committee to study the matter. Dario Svidler, David Hechter, and Jim Kompere volunteered to serve on the Committee

Motion: Dario Svidler moved to form an ad hoc Committee to develop and establish Board and Council e-mail address and run and the current web site. Kent Stewart seconded the motion. The motion passed: 9 For – 0 Against – 0 Abstaining.

8. Board member comments on subject matter within the board's jurisdiction.

a. Comments on board members' own activities/brief announcements.

- Dario Svidler: stated that the current web site is great. Kent further commented that the web site was great as long as it was updated.
- Lorraine Matza: plans to have a Bylaws Committee meeting sometime after August 15 and will inform the Board and stakeholders when the meeting time and place are set.
- David Hechter: reported on the Planning and Zoning Committee's study of a zoning Variance request to build a 10,000 ft square garage that will contain a large private car collection as well as storage for several vehicles used in the home owner's remediation business on a lot zoned for housing. There is

an apparent discrepancy between the City’s Planning Department and the Building and Safety Department regulations as to whether the garage will be allowed on the property.

- Robin Ibrahim: discussed plans for the scheduling the first Public Safety Committee meeting.
- b. Brief response to questions posed or statements made by persons exercising their general right to public comment.
- Since there were no public comments at the beginning of the meeting, no responses were necessary.
- c. Introduce new issues for consideration by the board at its next meeting.
- The Board discussed reducing the number of Board seats, due to problems of reaching a Quorum for meetings while there are four vacancies on the Board. Dario Svidler felt that to make a change after only three months might alienate people. He wanted to table the discussion until people have more time to attend the meetings. Kent Sterwart stated the Board Members present represent the only people willing to be on the Board. David stated that we should try for at least a couple of months to fill up the seats. Dario stated that no matter how slim of a chance the Neighborhood Council has to fill the youth seat, it still has an obligation to have the election. Vince Stamboni stated that there was a narrow amount of the population that was interested in this position, but the Council should continue outreach efforts in this capacity.

9. Adjournment.

President of Jim Kompare responded to a motion to close the meeting that was seconded and the meeting was adjourned.

**North Hollywood West Neighborhood Council (NoHoWest)
 Budget for Fiscal Year 2011-2012
 APPROVED JULY 12, 2011**

Funds			
Yearly Allocation		\$	40,500.00
Rollover		\$	11,250.00
Total		\$	51,750.00

Budget		Annual Total	
Codes	Category		
	100 Operations	%	Total
AUD	Audio and Video Services		500
FAC	Facilities Related and Space Rental		3,500
POS	Postage		600
OFF	Office Equipment and Supplies		1,000
MIS	General Operations/Miscellaneous		2,000
EDU	Board Retreat/Training		800
TAC	Staffing and Temporary Help		2,000
TRL	Translation and Transcription		500
	Sub Total	21.06%	\$ 10,900
	200 Outreach		
ADV	Advertising		3,500
ELE	Election Outreach and related costs		500
EVE	Outreach Events		3,000
POS	Postage/mailings		3,500
EVE	Food and Refreshments for Events and Meetings		2,000
NEW	Newsletters		3,000
WEB	Website Maintenance/Enhancement/Creation		3,000
	Sub Total	35.75%	\$ 18,500
	300 Community Improvement		
CIP	Community Improvement Projects	=remn bal	18,350
	Sub Total	35.46%	\$ 18,350
	400 Neighborhood Purpose Grants		
GRT	Neighborhood Purpose Grants		4,000
	Sub Total	7.73%	\$ 4,000
	Grand Total	100.00%	\$ 51,750