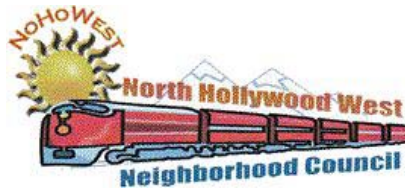


# NORTH HOLLYWOOD WEST NEIGHBORHOOD COUNCIL

## OFFICERS

Jim Kompere <i>President</i>	Robin Ibrahim <i>Vice-President</i>
Vince Stamboni <i>Secretary</i>	David Hechter <i>Treasurer</i>



## BOARD MEMBERS

Nancy Characky	David Hechter
Greg Howie	Robin Ibrahim
Jim Kompere	Sriwong Koziel
Willie Lewis	Lorraine Matza
Roxanne Rock	Vincent Stamboni
Kent Stewart	Dario Svidler

## North Hollywood West Neighborhood Council Meeting of the General Board

January 25, 2012

Saticoy Elementary School Auditorium

7850 Ethel Avenue, North Hollywood, CA. 91605

## MINUTES

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### 1. Call to Order, Pledge of Allegiance, and Roll Call.

President Jim Kompere called the meeting to order at 6:37pm and led the Neighborhood Council in the Pledge of Allegiance

- Board members present during roll call were: Nancy Characky, David Hechter, Greg Howie, Robin Ibrahim, Jim Kompere, Lorraine Matza, Willie Lewis, Roxanne, Rock, Vince Stamboni, Kent Stewart, and Dario Svidler
- Board member not in attendance at the meeting: Sriwong Koziel
- Quorum is seated

### 2. [skipped temporarily to item 3 of agenda, out of order]

### 3. Government officers' reports.

- Captain Justin Eisenberg, commanding officer for the North Hollywood LAPD division, spoke to express his thanks to the community for their assistance in providing information and other leads that have eventually led to the identification and eventual capture of two of the suspects in the recent robbery and homicide that occurred in the 8100 block of Coldwater. The Captain indicated that LAPD felt that they had the right suspects in custody (Rene Ramirez, 29, of Mission Hills and Evin Adonis Ortiz, 22, of Valley Glen), and were proceeding forward with their prosecution. The Captain also spoke briefly about the recent officer involved shooting on Ethel. He asserted that it that was unrelated to the Coldwater homicide and was under investigation with regard to a number of anomalous issues. Neither incident was considered gang-related at this time and, although they are both sad and disconcerting to the whole community, they hopefully will pose as a wake-up call to the entire community to get more involved in order to prevent future occurrences.
- Josh Rubenstein spoke on behalf of the North Hollywood CPAB (Community Police Advisory Board). Josh is the CPAB co-chair, as well as a well-recognized TV weatherman celebrity personality. He explained that the CPAB brings together community members, NHLAPD senior leadership, and the neighborhood Senior Lead Officers to address issues and questions across the community. They have initiated a number of projects in the past including a bike theft program, and have been instrumental in promoting the LAPD's "Lock It, Hide It, Keep It" campaign. The CPAB meets on the 3rd Thursday of each month at the Kaiser Permanente Labs building at 11668 Sherman Way. Meetings start at 7pm and are preceded by a welcoming buffet at 6:30pm. If the entry gate (arm) to the parking lot is closed, just mention to the individual over the speaker that you are there for the CPAB meeting and they will open it for you. The CPAB is always looking for new members and they have no defined limit on Board membership.
- SLO Carol Sawamura spoke about recent crime trends in the area. Although reported crime has generally been on a downward trend for quite some time, there has been a recent spike in the area of automobile break-ins and thefts. Most of the stolen cars have been older Honda models....when found, they were not stripped for parts, but found intact not far from their original locations. Apparently they are

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#### NoHoWest NC MISSION STATEMENT

The North Hollywood West Neighborhood Council of the City of Los Angeles is dedicated to serve as a voice in the best interest of the community quality of life within the City's decision-making process and to provide an open forum in which stakeholders may discuss and resolve community issues

being used only for transportation over short distances. Officer Carol added her thanks to that of Captain Eisenberg regarding the assistance from the community in identifying the 8100 Coldwater suspects' vehicle. She described how neighbors in the area willingly offered their time to be interviewed which helped in establishing a number of the details of the crime (number of shots, etc.), and how others walked up and down nearby streets to identify homes/buildings with surveillance cameras that were instrumental in indentifying the vehicle involved. It turned out that the vehicle was actually sporting a stolen License plate when found! An incidental discussion pursued regarding the LPR (License Plate Reader) devices that the police have been using and how they have been employed.

**2. [returning to agenda item 2] General public comment on items not listed on today's agenda (3 minutes per speaker).**

- Kelly Tyler, Branch Manager at the Valley Plaza Branch of the LA Public Library, spoke to inform those in attendance on some of the lesser known benefits of the local library branch. She mentioned that library use is up over the prior year as well as number if items checked in and checked out. She offered that not many people may know that the library has a good-sized Armenian reading collection in addition to their Spanish language collection. The library has also sponsored a Cooking Club, a Lego Group, and offers periodic Teen Movie showings for free. They are just beginning to embark on a effort to partner more closely with local Neighborhood Councils.
- Jack Lindblad, proposed Green Party nominee for State Assembly for the 39<sup>th</sup> district, spoke on behalf of his candidacy in the upcoming election. He needs 1500 signatures from residents in the 39<sup>th</sup> district in order to get his name on the election ballot and indicated the he is about halfway there. The 39<sup>th</sup> district is currently served by Assemblyman Felipe Fuentes and it generally extends north from around Vanowen Street in North Hollywood into the City of San Fernando. Jack amplified his positions on striving for a more environmentally friendly industrial base and energy sources and his push away from corporation-controlled government and more toward local/neighborhood controls.

**3. Government officers' reports (continued).**

- Sulma Hernandez, North Hollywood Field Deputy for City Council District 6 (Councilman Tony Cardenas), provided flyers for those in attendance regarding the closure and traffic disruption schedule for Interstate 5 in the Southern California area which is expected to take place in the next month or so. She also spoke and provided information regarding a free volunteer tax preparation assistance program for taxpayers earning less than \$50K that is being sponsored in conjunction with Senator Alex Padilla and Assembly Member Felipe Fuentes next month.
- Mshak Ghazarian, Field Deputy for City Council District 2 (Councilman Paul Krekorian), updated those in attendance on the following items:
  - The construction of the proposed Fulton/Vanowen pocket park has been delayed because of ongoing negotiations of vendor contracts involving playground equipment....the park is still going to be constructed, but the delay is expected to extend the process until very late in the year.
  - CD2 office is working on the NoHoWest concerns with regard to the traffic danger issues at James Madison Middle School. The first step is in process and involves setting up a traffic study of the area. Until this study has been finalized, further progress on setting up the Madison School Town Hall meeting will need to be on hold.
  - Many complaints have been received about the ongoing street work that is connected with the Vanowen trunkline.....most notably, the torn up intersection at Coldwater & Vanowen. The target timeline to finish up at the intersection is the end of February.
  - The Whitsett & Saticoy hillside project at the DOT property is still waiting on a survey to determine the structural integrity of the hillside. Once the survey is complete, they will be able to proceed with drawing up plans to rectify the situation.
  - Effort is underway to try to get lights on the wooden poles in the alleyway that lies between Coldwater and Van Noord.
  - CD2 has allocated \$250K of their discretionary budget to fund weekend work by various public agencies to address quality of life cleanup issues like dead tree stump removal, simple asphalt patches, etc. They are trying to take a more efficient approach by grouping repairs by area rather than taking a buckshot approach.
  - A large number of complaints have been received about the wasted water that has been seen pouring down Coldwater in the northern portions of the NC area. The water is not due to an accident or break of any sort, but has been orchestrated to release pressure from the lines so that workers can more easily work on the lines.

- Traffic concerns have been raised regarding the intersections at Bellaire/Strathern and Bellaire/Sherman Way. It was felt that this should probably be referred to Officer Graham of Valley Traffic.
- A complaint was made at the meeting regarding some paving that the City did at Burton. They did a good job on the paving, but they left all of their leftover items piled on the corner near where the paving was done. Residents expressed concern about when they will return to remove these unsightly items.
- Thomas Soong, DONE Field Deputy, spoke briefly about the upcoming joint retreat with NoHo North East NC that was originally planned for February 11. He indicated that it will need to be postponed. Thomas also indicated that DONE has initiated quarterly regional training sessions as a means of getting necessary training to the NC community. Hollywood and South LA regional training sessions have been scheduled for February, while our “nearest” regional session will be held in Van Nuys at the Marvin Braude Constituent Service Center in March and, although a date has not yet been chosen, there has been talk about March 10. .

#### **4. NoHoWest NC President’s remarks.**

President Jim Kompare dedicated the entirety of his remarks to a prominent member of the original NoHoWest NC formation team, Cara Alson, who recently passed away as a result of a stroke. After dedicating so much time and effort in the formative stages of the NC, Cara served on the interim Board and was instrumental in working on the initial Board election process. Once the newly elected permanent Board was seated, Cara served as Chairperson of the Outreach Committee. Without Cara’s persistent driving effort, the NoHoWest Neighborhood Council might not have been in existence at this point in time. Jim and the entire Board wish to express our deepest sympathy to Cara’s husband, Meyer, and her son, Kevin, in their time of sorrow. A moment of silence was dedicated to Cara’s memory at this point in the meeting.

#### **5. Discussion and possible action: Review and possibly select/approve submitted proposed Neighborhood Council Logo(s).**

A series of 16 logos had been submitted by various Board members during the weeks since our December Board meeting. The color versions of these are shown in ATTACHMENT A of these meeting minutes. Each Board Member was asked to mark their top 3 choices from among the 16 proposed logos. Dario Svidler was tasked with tallying the choices which would be reviewed after the BREAK.

#### **6. Discussion and possible action: Purchase refrigerator magnets with selected Neighborhood Council Logo for outreach per previously submitted estimates in an amount not to exceed \$150.**

In anticipation that we would have a logo selected by the end of the meeting from among the 16 proposed, the following motion was made:

**MOTION:** Lorraine Matza moved that an expenditure in an amount not-to-exceed \$150 be authorized for the purchase of refrigerator magnets with tonight’s selected NC logo using previously submitted estimates. Robin I seconded the motion. The motion carried: 11 FOR – 0 AGAINST – 0 ABSTAINING. [Actionee was identified as being the Outreach Committee, once it is re-constituted.]

#### **7. Discussion and possible action: Recompose the Neighborhood Council’s Outreach Committee, with a Mission Statement based on the following proposed draft: *Facilitate communication with the stakeholders of NoHoWest NC by increasing community awareness and encouraging participation by employing methods such as a quarterly newsletters, mass mailings, etc.***

All Board members who entered into the discussion of this item agreed on the need for and the importance of having a strong Outreach committee and effort. This resulted in the following motion:

**MOTION:** Robin Ibrahim moved to recompose the Neighborhood Council’s Outreach Committee, with a Mission Statement based on the following proposed draft: *Facilitate communication with the stakeholders of NoHoWest NC by increasing community awareness and encouraging participation by employing methods such as a quarterly newsletters, mass mailings, stakeholder gatherings, etc.* Vince S seconded the motion which carried: 11 FOR – 0 AGAINST – 0 ABSTAINING.

President Jim Kompare called for volunteers to attend the re-inauguration meeting of the committee which is currently scheduled for Thursday, February 2 at 6:30pm. After some difficulty in getting volunteers, it was determined that the inaugural meeting would be supported by Board members who have not met as part of any NC committee during the past month. Identified attendees for the first Outreach committee would include Board Members Lorraine Matza and Kent Stewart, as well as Rose Lewis who has been centrally involved in

nearly all of the Outreach efforts thus far.

**8. Discussion and possible action: Create an Ad Hoc Committee to organize Block Party(s) to expand interaction among the Neighborhood Council and its Residents and Stakeholders.**

Discussion regarding how we could get this to happen seemed to indicate that area Neighborhood Watch Groups were not in a sufficient state of organization to be able to accomplish this at this time. It was felt that this needed to be tabled until we were at the point where Neighborhood Watch Groups could even support the administrative task of setting up a Block Party.

**9. Discussion and possible action: Create an Ad Hoc Committee to organize special periodic Town Hall style Council Meetings or Council sponsored events devoted to Government officers giving in depth reports and engaging in extended question and answer sessions with the Neighborhood Council and its Stakeholders.**

The question was posed regarding whether this was a retread of what the bimonthly Basic Car 15A21 was doing. The response was that, although some of the 15A21 meetings did indeed have guest speakers, at the Neighborhood Council level a broader spectrum of speakers would be applicable and that these proposed sessions would not be as restrictive with regard to time as the 15A21 meeting may be. It was also thought that with the amount of difficulty that was encountered in trying to get volunteers for the Outreach Committee, it was offered that trying to establish a separate Ad Hoc committee with responsibilities which overlapped with the Outreach Committee might overtax relevant resources. Nonetheless it was agreed that this would be a worthwhile venture if we could make it happen.

**MOTION:** Dario Svidler moved to create an Ad Hoc Committee to organize special periodic Town Hall style Council Meetings or Council sponsored events devoted to Government officers giving in depth reports and engaging in extended question and answer sessions with the Neighborhood Council and its Stakeholders. Vince S seconded the motion which carried: 10 FOR – 0 AGAINST – 1 ABSTAINING.

A call for volunteers yielded Jim Kompare, Dario Svidler, and Roxanne Rock as proposed Ad Hoc committee members.

**10. Discuss Mayor's Community Budget Survey for Fiscal Year 2012/2013 and encourage stakeholders to participate in the survey.**

In each of the last six years, the LA Mayor's office has facilitated a structured process to ensure that all neighborhood councils and community stakeholders are informed about the City budget and all have an opportunity to submit timely input. As part of that process, a budget survey is conducted as the primary community input tool. All stakeholders are encouraged to provide input to the survey and the NoHoWest NC would like to assist in involving them in the process. To this end, NC President Jim Kompare will make the survey link readily available to distribution through the NoHoWest.org website. A reminder was provided that all survey responses are due by Wednesday, February 22.

**ACTION:** NC Secretary Vince Stamboni will make the Mayor's letter and survey link available directly to subscribers to the NoHoWest.org website and indirectly to all NC stakeholders via posting to and access through the website by all site visitors.

**BREAK (5 minutes)**

[During the break a tabulation of the logo votes was made (re: agenda item 5) and the top 3 logo vote-getters were put to a final run-off vote. The "Train" logo (the bottommost logo on Attachment A), received 6 of the 11 Board Member votes in this "run-off" and was therefore selected as logo for the NoHoWest Neighborhood Council. It will now appear in the header of all approved NC agendas and meeting minutes.]

**11. NoHoWest NC Treasurer's report.**

Treasurer David Hechter reported that the total expenditures for FY2012-to-date totaled \$682.07. Copies of the financial reports that David has drawn up are shown in Attachment B.

**12. Approve previously submitted/reviewed final draft minutes for the NoHoWest NC General Board meeting of December 14, 2011.**

All Board members had previously received coordination copies of the December 14, 2011 meeting minutes and all changes that were returned have been incorporated into the current draft made available at this meeting. Table copies were also available that the meeting for audience stakeholders to review, as needed.

**MOTION:** Lorraine Matza moved to approve the current as-submitted draft minutes for NoHoWest NC General Board meeting of December 14, 2011. David H seconded the motion. The motion passed: 11 FOR – 0 AGAINST – 0 ABSTAINING.

**13. Discussion and possible action: Contact the Los Angeles Times and Zilla.com to inform them that the area represented by the North Hollywood West Neighborhood Council is and has always been considered a part of North Hollywood and NOT part of Sun Valley, as both organizations have labeled the area.**

President Jim Kompare has noticed instances where sections of our NC area have been improperly referred to or labeled (or both) by LA times and Zilla.com as “Sun Valley”. It was agreed among all board members that these errors should be addressed and that future errors of this type should be addressed as close in time as possible to the occurrence(s). This resulted in the following motion:

**MOTION:** David Hechter moved to authorize NC President Jim Kompare to unilaterally act as the spokesperson for NoHoWest NC to provide all such necessary corrections with regard to any observed improper references to our area as anything other than North Hollywood. Dario S seconded the motion. The motion passed: 11 FOR – 0 AGAINST – 0 ABSTAINING.

**14. Discussion and possible action: Proposed plans for participation in a DONE organized retreat with North Hollywood North East Neighborhood Council.**

Jim Kompare revealed some of the details that were being developed for the upcoming DONE organized joint retreat. A tentative date has been established as Saturday, February 25. It is expected to take place from 8:30AM to 2:00PM. There are 3 topics being proposed for the agenda, so far.....NC Vision, Brown Act Communication (especially as applied to NC Committees), and Outreach. Since the retreat will be open to all Stakeholders of both participating NCs, it is estimated that there could be as many as 50 people attending. Expenses of the retreat are expected to be split in half and covered by each of the two NCs. The NoHo North East NC has already allocated \$1000 toward those expenses. A discussion ensued regarding how much our NC should allocate toward those expenses. Suggestions ranged between \$250 and \$1000, but it was ultimately decided that there was insufficient information to make a determination at this time. The following motion was eventually presented:

**MOTION:** David Hechter moved that the NoHoWest NC acknowledge its intent to participate in the DONE sponsored joint retreat with NoHo North East NC on a date to be determined and to cover expenses in an amount to be determined once additional information is obtained. Kent S seconded the motion. The motion passed: 11 FOR – 0 AGAINST – 0 ABSTAINING.

**15. Discussion and possible action: Investigate selection and purchase of a photocopier for Neighborhood Council use.**

This agenda item was tabled due to the fact that there is currently no location in which we can use such a copier. In fact, we do not currently have a location to even receive or store a photocopier. The subject will be discussed at some point in the future once we have a storage or use location.

**16. Discussion and possible action: Adoption of standing rules to supplement the Neighborhood Council's Bylaws.**

David Hechter presented an analysis that he prepared regarding sections of the NoHoWest NC Bylaws that have callouts for the possible creation of Standing Rules. That analysis is shown at Attachment C to these meeting minutes. After reviewing and discussing the identified Bylaws callouts for Standing Rules and the (single) existing/current Standing Rule regarding an NC Parliamentarian, the following motions were proposed and acted upon:

**MOTION:** David Hechter moved to create a second Standing Rule following from NoHoWest NC Bylaws Article VII, Section 3, to read, “The authority to create committees lies with the NoHoWest NC Board, upon presentation by the Executive Committee, who will determine need based on input from Stakeholders, Board members, and Committee members. The Board shall appoint the minimum required number of forming members.” Robin I seconded the motion. The motion passed: 11 FOR – 0 AGAINST – 0 ABSTAINING.

**MOTION:** David Hechter moved to create a third Standing Rule following from NoHoWest NC Bylaws Article VII, Section 1 B, to read, “The minimum number of members required to form and/or sustain a

Committee shall be three (3) members.” Lorraine M seconded the motion. The motion passed: 11 FOR – 0 AGAINST – 0 ABSTAINING.

It was generally agreed that the proposal of future Standing Rules will be primarily the domain of the Bylaws Committee, although the Executive Committee may propose them when they determine a specific need. The currently adopted numbering system for NoHoWest NC Standing Rules is #-mm-dd-yy, where # = the ordinal number of the Standing Rule (1, 2, 3, etc.), mm = two numbers representing the month the rule is approved (01, 02, etc.), dd = two numbers representing the day of the month the rule is approved (01, 02, etc.), and, yy = two numbers representing the year the rule is approved (11, 12, etc.).

[At this point in the meeting (9:05pm), Board Member Robin Ibrahim excused herself and left the meeting to take care of some personal business that she had previously notified the Board about at the beginning of the meeting. Greg Howie also left at this time. With 9 Board Members remaining and available to take care of NC business, this exceeded the 8 members required for a quorum, so the meeting proceeded without further interruption.]

### **17. Discussion and possible action: Approve funds for the removal of random ads from the NC NoHoWest.org website in an amount not to exceed \$30/year.**

Vince Stamboni noted that there have been occasional advertisements that have occurred randomly on our website. This may have been anticipated because Wordpress, who hosts the site, discloses that this may be the case, unless a fee is paid to ensure removal of all ads. Since we have no control over what type of ads may be displayed, nor control of when or where they show up, concern was expressed that it may inappropriately appear that we are endorsing products or services that we know nothing about. The following motion was proposed in order to resolve this issue:

**MOTION:** David Hechter moved to authorize an amount not-to-exceed \$30 per year for the removal of random advertisements from the NoHoWest.org website. Dario S seconded the motion. The motion passed: 9 FOR – 0 AGAINST – 0 ABSTAINING. The action to accomplish this was accepted by Vince Stamboni.

### **18. NoHoWest Neighborhood Council Committee chairpersons reports.**

The following Committee report summaries were provided:

- **Public Safety Committee** – The Public Safety Committee reported that they approved their Mission Statement and Committee Goals at their January meeting. Discussion topics included an update on the Madison Middle School traffic resolution issue, where the CD2 office has been contacted, have advised that they are aware of the situation, and have agreed to pursue the issue with a preliminary target date for a Town Hall type session of all involved parties in the March/April timeframe. Senior Lead Officer Sawamura attended the meeting and reported that 800 jailed individuals are being released per a plan to reduce overcrowding at detention centers. Criminal activities at the Scene Bar on Saticoy and at 8130/8140 Coldwater addresses were also discussed. Other concerns included the plans to open a Banquet Hall at the former Godfather Gentlemen’s Club at Saticoy & Bellaire and a potential for associated liquor and parking problems, and, lastly, the continued disregard for the stop signs by drivers at the Bellaire & Strathern intersection.
- **Bylaws Committee** – Chair Lorraine Matza indicated that she now has received clarification on the proper method/process/requirements for modifying NC bylaws. She will be scheduling a meeting of the Committee in the next few weeks.
- **Land Use Committee** (formerly Zoning & Planning Committee) – Chair David Hechter indicated that the City hearing on the Bellaire Garage Variance scheduled for 2:30pm – 5:00pm on the 25<sup>th</sup>, resulted in a continuance. Concerns have surfaced with regard to the original application description on the part of the City and with the recent knowledge on the part of the property owner that the variance might only be granted for 10 or 15 years. Expectation is that the hearing would resume at the February 16<sup>th</sup> session.
- **Beautification Committee** – Chair Nancy Characky reported that the Committee met on January 3<sup>rd</sup> and approved a new Mission Statement and a change in the Committee name. The LA/Hollywood Beautification Form for homeowner street tree permission/acquisition has been forwarded for posting on the Basic Car 15A21 website to make it more available to area property owners in hope of sparking interest in homeowner beautification efforts. The committee has been spending quite a bit of time discussing various concerns regarding Municipal Code violations and have just begun to research business and advertising sign clutter on Sherman Way. Other topics discussed include the successful support for the NHLAPD Holiday Toy Drive last month and how to approach the ongoing wayward shopping cart issue.

- Website & E-mail Ad Hoc Committee – Chair Dario Svidler indicated that he had a need for a mailing address for our NC in his pursuit of the Committee's activities. And was pleased to have the new mailing address finally available for use....12814 Victory Blvd. #101, North Hollywood, California 91606.

**19. Board member comments on subject matter within the Board's jurisdiction.**

a. Comments on Board members' own activities/brief announcements.

- Nancy Characky raised the question regarding when business cards might be made available for Board Members. It has been recommended that we use the standard City business card format, but with fluctuations in Board membership this has been slow in going forward.
- Vince Stamboni emphasized the concerns for the stop sign disregard at the Bellaire & Strathern intersection. Apparently the Strathern eastbound lane stop sign has been knocked down and is now lying on the ground, making things that much more dangerous. He urged all Board members and meeting attendees to submit online complaints about this issue by going to the Basic Car 15A21 website where instructions regarding how to submit an online request for repair of the Stop sign could be easily initiated. Hopefully, the more complaints that we can record, the more likely the missing stop sign will be attended to in an expedient manner.
- Lorraine Matza indicated that she had looked into a notification that we received from the City regarding the "Cantara Street and Lloyd Avenue No. 1 Lighting District" activity that was occurring in her area. It involved a building that was constructed about 5 years ago but the lighting issue was just now being taken care of by the City. David Hechter asked for more information on the subject. Vince Stamboni volunteered to resend the notification information to David in the coming week.

b. Brief response to questions posed or statements made by persons exercising their general right to public comment.

No responses to public comments were provided.

c. Introduce new issues for consideration by the board at its next meeting.

No new issues were introduced.

**20. Adjournment.**

President Jim Kompare responded to a motion to close the meeting that was seconded, and the meeting was adjourned at 9:30pm.

**ATTACHMENT A**



**NORTH  
HOLLYWOOD  
WEST  
NEIGHBORHOOD  
COUNCIL**

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COUNCIL**







## **ATTACHMENT C**

### **Standing Rules Information for NoHoWest NC General Board Meeting Jan. 25, 2012**

The following sections of the Bylaws mention or call for the establishment of Standing Rules:

**Art V/Sec 11: Community Outreach - For a detailed description of the NoHoWest outreach plan, please see board's standing rules.**

This needs to be discussed by the board or executive committee as to just what this means in terms of content and detail – possibilities may include: creation of an Outreach Committee and detail of what it's charged with; a minimum number of locations where NC meetings/events are to be to be publicized and/or what venues; number and/or type of outreach events to be held per FY.; types of groups or organizations to be invited to present to the NC.

**Art VII/Sec 1 B: Committees & Their Duties/Standing – Rules for committees will be addressed in the standing rules established by the board.**

Possible rules may include:

1. Min/Max number of meeting per FY
2. Min/Max number members on committee(s)
3. Actual number of members left up to committee's forming members
4. Charged responsibilities (in addition to those in VII 1 A) (ex. – rule could be that it's left up to board or exec. committee).
5. Specific instructions for specific committees (rules would be added when committee is formed)

#### **Art VII/Sec 3: Committee Creation and Authorization**

Proposed Rule: Authority to create committees lies with the Board, upon presentation by the executive committee who will determine need, based on input from stakeholders, board members and committee members. The Board shall appoint the minimum required forming members.

#### **Art XII: Parliamentary Authority.**

Established Rule:

##### **1-08.24.11 Parliamentarian**

The executive committee may appoint a parliamentarian who will also serve as timekeeper as needed.

.01 The parliamentarian shall serve at the discretion of the executive committee.

.02 The Parliamentarian shall use acceptable rules of order to ensure a fair and efficient disposition of the business of the Council. The Parliamentarian shall have a thorough knowledge of Rosenberg's Rules of Order, By-laws, Standing Rules and the Brown Act, advising the Chair as required.