

Monthly Expenditure Report



Reporting Month: March 2023

Budget Fiscal Year: 2022-2023

NC Name: North Hollywood West
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$23702.16	\$1414.23	\$22287.93	\$0.00	\$0.00	\$22287.93

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$19296.00	\$914.23	\$10892.60	\$0.00	\$10892.60
Outreach		\$500.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$7240.00	\$0.00	\$5802.50	\$0.00	\$5802.50
Neighborhood Purpose Grants	\$5464.00	\$0.00	\$3464.00	\$0.00	\$3464.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$10426.67	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	EXTRA SPACE 1529	03/27/2023	April 2023 Storage Payment for NoHoWestNC storage needs.	General Operations Expenditure	Office	\$125.35
2	WENDY L. MOORE / MOORE BUSINESS RESULTS	03/06/2023	Communication Services for the NoHoWestNC, as Invoiced.	General Operations Expenditure	Office	\$341.88
3	LAUSD CIVIC PERMIT OFFICE ATTN JOYCE IZUMI	03/21/2023	Permit for the use of JMMS for NoHoWestNC General Board Meetings.	General Operations Expenditure	Office	\$447.00
4	Volunteers Cleaning Communities	03/23/2023	Purchases by VCC for Earth Day, as Invoiced.	General Operations Expenditure	Outreach	\$500.00
Subtotal:						\$1414.23

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
Subtotal: Outstanding						\$0.00



7400

North

(818) 429 - 0288 /

March 27, 2023

Payment

Transaction # 147196917 / Estrella G



7400 Coldwater Canyon Ave
North Hollywood, CA 91605

(818) 429 - 0288 / extraspace.com

March 27, 2023 12:13 PM PDT

Payment - Store

Transaction # 147196917 / Estrella G

Rent 369 03/29/23 - 04/28/23 117.00

Insurance 369 03/29/23 - 04/28/23 14.20

MLS-Senior-5% Ongoing 1 MONTH -5.85

Subtotal 131.20
Discount -5.85
Transaction Total \$125.35

Payment Method

Mastercard ending in 4239 125.35

Payment Total \$125.35

Rent 369	117.00
03/29/23 - 04/28/23	
Insurance 369	14.20
03/29/23 - 04/28/23	
MLS-Senior-5% Ongoing	-5.85
1 MONTH	

Subtotal	131.20
Discount	-5.85
Transaction Total	\$125.35

Payment Method

Mastercard ending in 4239 125.35

Payment Total \$125.35

Merchandise Returns will be accepted in original packaging within 30 days of purchase



Invoice #NoHoWest 2023 0301
Number

Date March 1, 2023

Mr. Greg Wright
North Hollywood West NC
12814 Victory Blvd.
North Hollywood, CA 91606

Please remit to:

Wendy L. Moore
Moore Business Results
19300 Rinaldi, #7524
Northridge, CA 91327

818 252-9399
<http://www.moorebusinessresults.com/>
City of LA Tax #549794-29

Communications services for NoHoWest.	341.88
Total Amount Due:	\$341.88

Thank you for your business. We appreciate working with you.

Please pay within 21 days of invoice date. Payments not received by that date may incur a late fee of \$25. We may also assess a 1.5% interest charge per month on late payments. Interest accrues retroactively from the invoice date. If the invoice is not paid within 90 days, additional collections fees may apply. Returned checks are \$25.

Date	Task	Hours
2/10/2023	Calendar: College Fair, Hiring Fair. Agenda. Eblast. Fb/Ig/Nd	0.83
2/16/2023	Exec meeting on calendar. Meeting documents. Test Twitter access	0.25
2/23/2023	Disaster fair on calendar & social. Minutes. MERs. Remove twitter from site footer. Calendar: Candidate info sessions. Elections on news, social. Eblast	1.34
2/27/2023	Update meeting location.	0.17
	Total	2.59

Price Sheet

Applicant:

City of Los Angeles- North Hollywood West NC

School:

Madison MS

Event Description:

Neighborhood Council Meetings

Agent: Nancy Vasquez

Date: 4/12/23-6/14/23 2nd Wed of each mo.

Facility	Permit Number	Number of Hours Each Day	Number of Days	Hourly Rate	Supplies	Total
Standard Civic Center Rates	2023B-2256	6pm-9pm	3	\$ 38.00	\$ 15.00	\$ 357.00
	4/12, 5/10 & 6/14					

Total: \$ 447.00
 Processing Fee: \$ 90.00



INVOICE

Vendor: Volunteers Cleaning Communities
Vendor Address: 9838 Nevada Avenue, Chatsworth, CA 91311
Vendor Phone: 818-519-7567

Invoice Number: 010
Invoice Date: 3/10/2023

Bill to: North Hollywood West Neighborhood Council

SPONSORSHIP FOR VCC – EARTH DAY EVENT – APRIL 22: Cartoonist

Sponsorship will provide:

- Logo on all social media / signage of event
- Logo on souvenir T-shirt given to all cleanup volunteers (approx. 250)
- Complimentary booth at Ice Cream Social event
- Credit for providing sponsorship of the Free Cartoonist at event

COST: \$500

Our EIN: 86-1326189 issued 4/26/2021.

Please write the check to:

Volunteers Cleaning Communities
9838 Nevada Avenue
Chatsworth, CA 91311



Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: North Hollywood West

Meeting Date: 3-8-2023

Budget Fiscal Year: 2022-23

Agenda Item No: 13

Board Motion and/or Public Benefit Statement (CIP and NPG):

OUTREACH

DISCUSSION AND POSSIBLE ACTION: to approve supporting Volunteers Cleaning Communities (VCC) Earth Day Sherman Way Cleanup event on April 22 through the procurement of refreshments for volunteers (\$150) and sponsorship of the event (\$500) for a total amount not to exceed \$650.

OUTREACH

Method of Payment: (Select One)

Check

Credit Card

Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Alessandra Taryn Bea	At Large				X		
Leslie Ann Myrick-Rose	At Large	X					
Greg Wright	Business	X					
Vickie Corona	Community		X				
Lorraine Matza	Community	X					
Jonathan Rogers	Resident	X					
Charles Savinar	Resident	X					
Jim Kompare	Resident	X					
John Dinkjian	Resident	X					
Carol Rose	Senior/Youth	X					
Vacant	Senior/Youth						
Vacant	At Large						
Vacant	At Large						
Board Quorum: 7		Total:	8	1	1		

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature: *Greg Wright*
Print/Type Name: Greg Wright
Date: 3/8/23

Authorized Signature: *Carol Rose*
Print/Type Name: Carol Rose
Date: 3/16/2023