Monthly Expenditure Report



Reporting Month: February 2024 Budget Fiscal Year: 2023-2024

NC Name: North Hollywood West Neighborhood Council

Monthly Cash Reconciliation						
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available	
\$32748.86	\$2073.29	\$30675.57	\$507.08	\$380.00	\$29788.49	

Monthly Cash Flow Analysis						
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available	
Office		\$1313.29		\$507.08		
Outreach	\$19824.00	\$0.00	\$14285.36	\$0.00	\$13778.28	
Elections		\$0.00		\$0.00		
Community Improvement Project	\$14294.21	\$760.00	\$12774.21	\$0.00	\$12774.21	
Neighborhood Purpose Grants	\$9116.00	\$0.00	\$5616.00	\$0.00	\$5616.00	
Funding Requests Unde	er Review: \$380.00	Encumbrai	nces: \$0.00	Previous Expend	ditures: \$8485.35	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	EXTRA SPACE 1529	02/29/2024	Monthly Payment for Storage Space; 369, for NoHoWestNC Storage Needs, as Invoiced. Rent, Insurance and Senior Discount.	General Operations Expenditure	Office	\$142.45
2	WENDY L. MOORE / MOORE BUSINESS RESULTS	01/25/2024	Payment for Communication Services provided by Moore Business Results	General Operations Expenditure	Office	\$497.64
3	Woods Maintenance Services, Inc.	01/30/2024	December 2023; 1X Per Month Landscape Maintenance of the Whitsett Slope North of the Railroad Tracks, between Sherman Way and Saticoy South. AS Invoiced.	Community Improvement Project		\$380.00
4	Woods Maintenance Services, Inc.	02/06/2024	January 2024: 1X Per Month Landscape Maintenance of the Whitsett Slope, North of the Railroad Tracks, between Sherman Way and Saticoy South. As Invoiced.	Community Improvement Project		\$380.00
5	WENDY L. MOORE / MOORE BUSINESS RESULTS	02/06/2024	Communication Services, as Invoiced, provided for the NoHoWestNC.	General Operations Expenditure	Office	\$673.20
	Subtotal:					\$2073.29

			Outstanding Expenditures			
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	WENDY L. MOORE / MOORE BUSINESS RESULTS	03/08/2024	Communication and Developer Services, as Invoiced, for the NoHoWestNc provided by Moore Business Results.	General Operations Expenditure	Office	\$507.08
	Subtotal: Outstanding	<u> </u>				\$507.08



7400 Coldwater Canyon North Hollywood, CA 91605

(818) 429 - 0288 / extraspace.com

February 29, 2024 12:10 AM PST

EasyPay - EasyPay

Transaction # 217959496 / System

Transactio	Discount n Total	-6.75 \$142.45
	Subtotal	149.20
MLS-Senior-5% Ongoing 1 MONTH		-6.75
Insurance 369 02/29/24 - 03/28/24		14.20
Rent 369 02/29/24 - 03/28/24		135.00

Payment Method

Mastercard ending in 4239	142.45

Payment Total \$142.45

Merchandise Returns will be accepted in original packaging within 30 days of purchase.

Give yourself one less thing to worry about by signing up for easypay at:

myaccount.extraspace.com

Office of the City Clerk							
Administrative Services Division						g and a second	
leighborhood Council (NC) Funding Progr	am						
Board Action Certification (BAC) Form						The Carlot	- A - A - A - A - A - A - A - A - A - A
NC Name: North Hollywood West			Meeting Date: 8	/11/2023			
Budget Fiscal Year: 2023-24 Board Motion and/or Public Benefit			Agenda Item No	: 20		 	
itatement (CIP and NPG):	DISCUSSION	AND POS	SIBLE ACT	ΓΙΟΝ: to a	approve th	e FY2023-	2024 N orth
	Hollywood Wes	t NC budg	get and adı	min packe	t.		
Viethod of Payment: (Select One)	☐ Check		☐ Credit Card		☐ Board	Member Reimb	rsement
Recused Board Member	s must leave the room pri		Count ion and may not	return to the re	om until after t	he vote is comple	te.
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Greg Wright	At Large - 2027	Х					
Leslie Ann Myrick-Rose	At Large - 2025	Х					
Vicki Corona	At Large - 2027	Х					
Holli Johnson	At Large - 2025				Х		
Adriana Gomez	Business - 2027						
Jonathan Rogers	Resident - 2025					Х	
Charles Savinar	Resident - 2027	X					
Jim Kompare	Resident - 2025	Х					
John Dinkjian	Resident - 2027	Х					
Carol Rose	Senior/Youth - 2027	Х					
Lorraine Matza	Community - 2027				Х		
Vacant	Senior/Youth						
Vacant	Community						
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Board Quorum: 7	Total:	7			2	1	
We, the authorized signers of the above	L		t the information	presented on t	<u> </u>	<u></u>	e, and that a public
meeting was held in accordance with all meeting where a quorum of the Board was		ures. The above	was approved b	y the Neighbori	nood Council Ba	ard, at a Brown i	Act compliant public
Authorized Signature	Marie	BR	Authorized Sign	ature:		ed o	
Print/Type Name Leslie Ann Myric	ck-Rose	(1 1000 V	Print/Type Nam	e: Greg Wri	ght		
Date: 8/11/2023			Date: 8/11/20				



Invoice #NoHoWest 2024 0101

Number

Date January 1, 2024

Mr. Greg Wright North Hollywood West NC 12814 Victory Blvd.

North Hollywood, CA 91606

Please remit to:

Wendy L. Moore Moore Business Results 19300 Rinaldi, #7524 Northridge, CA 91327

818 252-9399 http://www.moorebusinessresults.com/ City of LA Tax #549794-29

Communications services for NoHoWest.	497.64
Total Amount Due:	\$497.64

Thank you for your business. We appreciate working with you.

Please pay within 21 days of invoice date. Payments not received by that date may incur a late fee of \$25. We may also assess a 1.5% interest charge per month on late payments. Interest accrues retroactively from the invoice date. If the invoice is not paid within 90 days, additional collections fees may apply. Returned checks are \$25.

Date	Task	Hours
12/5/2023	BD6 Winter Wonderland on calendar. Fb.	0.34
	Agenda. Update 2024 Meeting location. Playstreets photos and	
12/8/2023	quote on news. Eblast. Fb/Ig/Nd	1.34
12/12/2023	Update brochure	1.00
12/13/2023	Contacts on Mailchimp. Meeting documents	0.34
	Calendar: youth conference, homeless count. Holidays on social.	
12/15/2023	Minutes. MER. Photo on about. Wonderland blast. Christmas blast	0.50
12/27/2023	2023 Accomplishments.	0.25
	Total	3.77



Office of the City Clerk – Administrative Services Division Neighborhood Council Funding Program Proxy Authorization Form

FOr North Hollywood West	N	_ Neignborhood Council			
Date: 01/24/2024					
Motion/Action:					
Payment for Communication Services p	rovided by Moore Busir	ness Results			
f the proxy authorization is for a payment re Vendor Name	equest, please complete t	he following: Date of Invoice	Amount		
Wendy L Moore/ Moore Business Results	NoHoWest 2024 0101	1/1/2024	497.64		
Werldy E Moore, Moore Business Nesdris	14011044631 2024 0101	17 172024	407.04		
Total					
Reason for Proxy Authorization:					
The NC's Treasurer does not currently h	nave access to the system	em portal due to expir	ed Funding		
Training.					
Department Authorizing Payment:					
Office of the City Clerk					
<u> </u>					
Department of Neighborhood Empowerr	ment				
Staff Name: Laura Williford					
Title: Funding Representative	D 1 01/24/2024				
Signature:	Date: 01/24/2024				
Authorization: Janet Hernandez					
Title: Neighborhood Council Funding Program Superv	risor				
Signature: Janet Hernandez	Date: 01/24/2024				



Invoice #NoHoWest 2024 0101

Number

Date January 1, 2024

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	Total	3.77

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oard Action Certification (BAC) Form	Meeting Date: 9/13/2023							
C Name: North Hollywood West								
udget Fiscal Year: 2023-24	T	 	Agenda Item N				f	
oard Motion and/or Public Benefit tatement (CIP and NPG):	DISCUSSION AND	POSSIB	LE ACTION:	to accept \$9),234.21 in I	rollover funds	from	
describition of any miner or also	FY2022-23 and ap	ply to FY2	023-24 budg	et Communi	y improven	ieni Projecis	Expenditures	
	☐ Check		Credit Card		☐ Board	Member Reimbu	rsement	
Nethod of Payment: (Select One)			te Count	·				
Recused Board Member	s must leave the room pric	r to any discu	ssion and may no	nt return to the ro	om until after t	he vote is comple		
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused	
Greg Wright	At Large - 2027	<u> </u>						
Leslie Ann Myrick-Rose	At Large - 2025	<u> </u>						
Vicki Corona	At Large - 2027	<u> </u>						
Holli Johnson	At Large - 2025							
Adriana Gomez	Business - 2027				×			
Jonathan Rogers	Resident - 2025				X			
Charles Savinar	Resident - 2027	又						
Jim Kompare	Resident - 2025	\overline{X}						
John Dinkjian	Resident - 2027				Y			
Carol Rose	Senior/Youth - 2027	X						
Lorraine Matza	Community - 2027	Ż	-,-		<u></u>			
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Board Quorum: 7	Total				13			
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Authorized Signature)	OVER SPRE		Authorized 5	gnatures		11		
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Print/Type Name: Lestie Ann My	rick-Rose			CG189 VVIGIN				
Date: 9/13/23			Date: 9/13/	25		N/	FP 101 BAC Rev0201	
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Woods Maintenance Services, Inc. dba Graffiti Control Systems

7250 Coldwater Canyon Avenue North Hollywood, CA 91605 +1 8187642515









INVOICE

BILL TO

North Hollywood West Neighborhood Council 12814 Victory Blvd., #101 North Hollywood, CA 91606

PROPERTY LOCATION

Whitsett Slope

CONTRACT ADMIN

Carol Rose

DESCRIPTION	QTY/HRS	RATE	AMOUNT	
December 2023: 1x per month landscape maintenance of the Whitsett Slope, north of the railroad tracks, between Sherman Way and Saticoy.	1	380.00	380.00	

 SUBTOTAL
 380.00

 TAX
 0.00

 TOTAL
 380.00

 BALANCE DUE
 \$380.00

ministrative Services Division							
Ighborhood Council (NC) Funding Progra	am						
ard Action Certification (BAC) Form	A						
Name: North Hollywood West			Meeting Date:				
dget Fiscal Year: 2023-24			Agenda Item N		<u>,, ,,</u>	144	8-1-4
ard Motion and/or Public Benefit atement (CIP and NPG):	DISCUSSION AI Services contrac						
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	s must leave the room prior	Vo to any discu	te Count ission and may n	ot return to the ro	om until after t	he vote is comple	***
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Greg Wright	At Large - 2027	<u>, X</u>					
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Vicki Corona	At Large - 2027	_X_			·		
Holli Johnson	At Large - 2025	<u> </u>					
Adriana Gomez	Business - 2027	<u> </u>					
Jonathan Rogers	Resident - 2025	×					
Charles Savinar	Resident - 2027	\times					
Jim Kompare	Resident - 2025	\times					<u> </u>
John Dinkjian	Resident - 2027	<u>×</u> _					
Carol Rose	Senior/Youth - 2027	X_					<u> </u>
Lorraine Matza	Community - 2027	\times					ļ
Vacant	Senior/Youth						
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Authorized Signature	TATY	NO	Authorized	Signature		7	
Print/Type Name: Leslie Ann My	rick Rose	1 J	Print/Type I	vanie: Gred W	right 1	>	
Lesile Ann My	HOV-LYOSE		Date: 11/8		7-7-		

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7250 Coldwater Canyon Avenue North Hollywood, CA 91605 +1 8187642515









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North Hollywood West Neighborhood Council 12814 Victory Blvd., #101 North Hollywood, CA 91606

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Carol Rose

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January 2024: 1x per month landscape maintenance of the Whitsett Slope, north of the railroad tracks, between Sherman Way and Saticoy.	1	380.00	380.00

 SUBTOTAL
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 TAX
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Authorized Signature	TATY	NO	Authorized	Signature		7	
Print/Type Name: Leslie Ann My	rick Rose	1 J	Print/Type I	vanie: Gred W	right 1	>	
Lesile Ann My	HOV-LYOSE		Date: 11/8		7-7-		



Invoice #NoHoWest 2024 0201

Number

Date February 1, 2024

Please remit to:

Mr. Greg Wright North Hollywood West NC 12814 Victory Blvd. North Hollywood, CA 91606

Wendy L. Moore Moore Business Results 19300 Rinaldi, #7524 Northridge, CA 91327

818 252-9399 http://www.moorebusinessresults.com/ City of LA Tax #549794-29

Communications services for NoHoWest.	673.20
Total Amount Due:	\$673.20

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Date	Task	Hours
1/3/2024	PLUM agenda	0.34
1/3/2024	Year in review on news and video draft	1.50
1/5/2024	PLUM eblast. Fb/lg	0.25
	Mural on news. Year in review eblast. Nd/lg Nextdoor login w	
1/10/2024	support.	0.50
1/11/2024	Calendar: Career fair, logo meeting	0.17
1/16/2024	Candidate forum, animal committee on calendar	0.42
1/23/2024	Special agenda. Crime updates. Eblast. Fb/lg	0.50
1/24/2024	Set up self authentication and DMARC policy for MailChimp	0.25
	Meeting materials. Urban canopy meetings on calendar. Fb. Confirm	
1/25/2024	self authentication with Mailchimp. Update Candidate Forum.	0.58
1/26/2024	Update candidate forum. Minutes, MER. Change meeting dates	0.17
1/29/2024	Agendas: Beautification, Ad Hoc, Fb/Ig	0.42
	Total	5.10

Office of the City Clerk							
Administrative Services Division						g and a second	
leighborhood Council (NC) Funding Progr	am						
Board Action Certification (BAC) Form						The Carlot	- A - A - A - A - A - A - A - A - A - A
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Board Quorum: 7	Total:	7			2	1	
We, the authorized signers of the above							
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Authorized Signature	Marie	BR	Authorized Sign	ature:		ed o	
Print/Type Name Leslie Ann Myri	ck-Rose	(1 100 V	Print/Type Nami	^{e:} Greg Wri	ght	<u></u>	•
			Date: 8/11/2023				