

Monthly Expenditure Report



Reporting Month: June 2025

Budget Fiscal Year: 2024-2025

NC Name: North Hollywood West
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$18046.66	\$3020.12	\$15026.54	\$0.00	\$2000.00	\$13026.54

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$16200.00	\$1020.12	\$-3653.88	\$0.00	\$-3653.88
Outreach		\$2000.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$5800.00	\$0.00	\$5040.00	\$0.00	\$5040.00
Neighborhood Purpose Grants	\$10000.00	\$0.00	\$5100.00	\$0.00	\$5100.00
Funding Requests Under Review: \$2000.00		Encumbrances: \$0.00		Previous Expenditures: \$22493.76	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	STAPLES INC	06/01/2025	Map Boards - 2 - A printed poster board that shows the map of the NC boundaries; used for tabling to help stakeholders know their NC	General Operations Expenditure	Office	\$129.48
2	EXTRA SPACE 1529	06/01/2025	6-1-2025 Payment for Unit 369, for NoHoWestNC monthly Storage needs, as invoiced.	General Operations Expenditure	Office	\$152.90
3	City of Los Angeles - Department of Neighborhood Empowerment	05/28/2025	DISCUSSION AND POSSIBLE ACTION: to approve the renewal of the Canva Pro license for North Hollywood West NC to create visual designs for the NC, at a cost not to exceed \$130.	General Operations Expenditure	Office	\$100.00
4	WENDY L. MOORE / MOORE BUSINESS RESULTS	06/02/2025	Communication Services provided, as invoiced, by Moore Business Results, for NoHoWestNC.	General Operations Expenditure	Office	\$637.74
5	City of Los Angeles Congress of Neighborhoods - Event	05/29/2025	DISCUSSION AND POSSIBLE ACTION: to approve a \$1000 contribution to the City of Los Angeles Congress of Neighborhoods Event.	General Operations Expenditure	Outreach	\$1000.00
6	Neighborhood Council Budget Day	05/29/2025	DISCUSSION AND POSSIBLE ACTION: to approve a \$1000 contribution to Neighborhood Council Budget Day.	General Operations Expenditure	Outreach	\$1000.00

	Subtotal:	\$3020.12
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Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
	Subtotal: Outstanding					\$0.00



Greg Wright <gregwrightnohowestnc@gmail.com>

Staples Order 6947363635: Transaction Details Summary

1 message

Staples <support@orders.staples.com>
To: gregwrightnohowestnc@gmail.com

Sat, May 31, 2025 at 7:07 PM



Here are your payment details and charges

Invoice informationOrder#: 6947363635
Date Ordered: Saturday, May 31, 2025
Invoice#: 368961792
Date Charged: Saturday, May 31, 2025
Purchase Order#: 6947363635**Payment information**Sub Total: \$117.98
Discounts: -\$0.00
Shipping/Fees: \$0.00
Tax: \$11.50
Total: \$129.48**Method of Payment**

MASTERCARD Ending in 4459 - \$129.48

ITEM

Item	Price	Qty	Discounts	You paid
Upload Your Own 24x36. Item: 24553363	\$117.98	1	-\$0.00	\$117.98

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our **Help Center****Easy Rewards.**Access exclusive offers, earn
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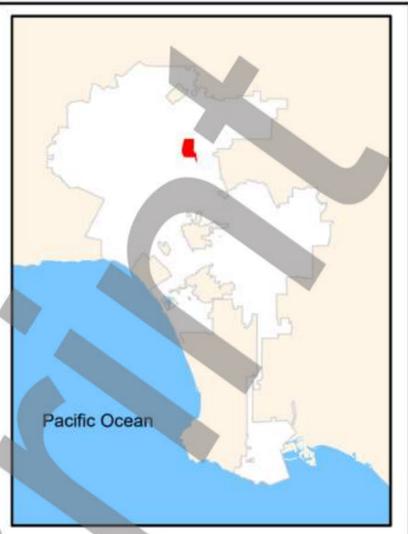
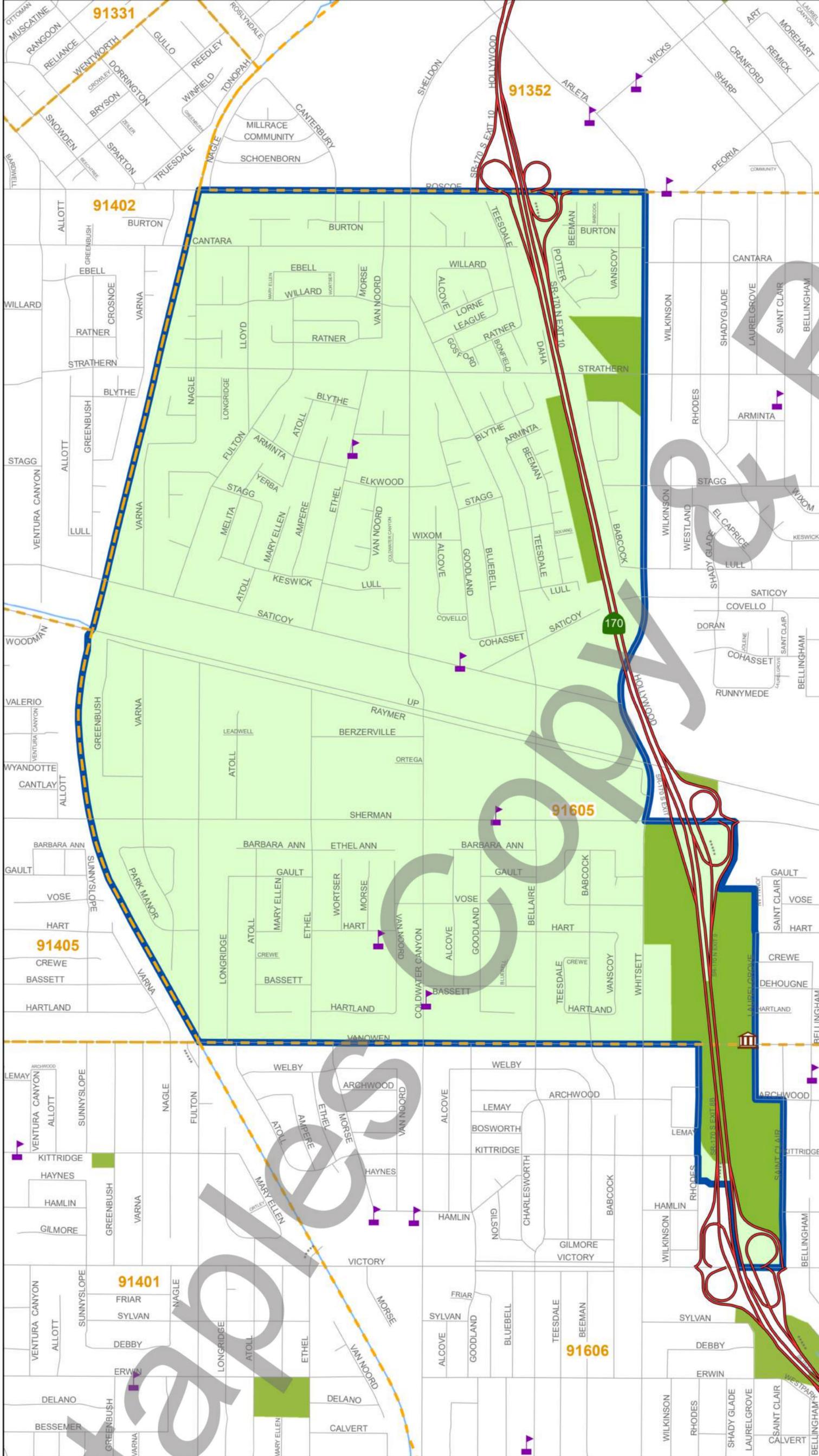


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NORTH VALLEY AREA

COUNCIL DISTRICT: 2

NORTH HOLLYWOOD WEST

Election Division
NCE Section
<http://cityclerk.lacity.org/election>

- Library
- Fire Station
- Police Station
- School
- Freeway
- Zip Codes
- Rec Areas
- Water



NOT TO SCALE

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**KAREN BASS
MAYOR**

**NORTH HOLLYWOOD WEST
NEIGHBORHOOD COUNCIL**

**OFFICE OF THE CITY CLERK
CITY OF LOS ANGELES**



**Office of the City Clerk
Election Division**



**Office of the City Clerk
Systems Division**



7400 Coldwater Canyon
Ave
North Hollywood, CA
91605

(818) 429 - 0288 / extraspace.com

June 01, 2025 1:11 AM PDT

EasyPay - EasyPay

Transaction # 301537957 / System

Rent 369	146.00
06/01/25 - 06/30/25	
Insurance 369	14.20
06/01/25 - 06/30/25	
Senior Discount - 5%	-7.30
1 MONTH	
.....	
Subtotal	160.20
Discount	-7.30
Transaction Total	\$152.90

Payment Method

Mastercard ending in 4239	152.90
.....	
Payment Total	\$152.90

Merchandise Returns will be accepted in original packaging within 30 days of purchase.

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myaccount.extraspace.com

CITY OF LOS ANGELES

BOARD OF NEIGHBORHOOD COMMISSIONERS

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PRESIDENT

LEONARD SHAFFER
VICE PRESIDENT

DEBBIE WEHBE
MAGGIE QUIROZ
KEREN WATERS
RANDELL ERVING
DOUGLAS EPPERHART

Email: commission@empowerla.org

CALIFORNIA



KAREN BASS
MAYOR

NEIGHBORHOOD COUNCILS **EMPOWER LA** Department of NEIGHBORHOOD EMPOWERMENT

20th FLOOR, CITY HALL
200 NORTH SPRING STREET
LOS ANGELES, CA 90012

TELEPHONE (213) 978-1551
TOLL-FREE 3-1-1
FAX: (213) 978-1751
E-MAIL: EmpowerLA@lacity.org

CARMEN CHANG
GENERAL MANAGER

ERICK MUÑOZ
COMMISSION EXECUTIVE ASSISTANT

www.EmpowerLA.org

BILL TO: North Hollywood West Neighborhood Council

INVOICE #25-C030

Address:

12814 Victory Blvd., #101 North Hollywood, CA 91606

President: Greg Wright **Email:** GregWrightNoHoWestNC@gmail.com

Treasurer: Leslie Ann Myrick-Rose **Email:** treasurer@nohowest.org

DATE: May 20th, 2025

DUE DATE: May 30th, 2025

Qty	Item Description	Unit Price	Amount
1.00	Canva Licenses Start Date 06/18/2025 End Date: 06/17/2026	\$100.00	\$100.00
Total Cost			\$100.00

Please make Checks Payable to:

City of Los Angeles - Department of Neighborhood Empowerment

200 N. Spring Street, Suite 2005

Los Angeles, CA 90012



Invoice #NoHoWest 2024 0601
Number

Date June 1, 2025

Mr. Greg Wright
North Hollywood West NC
12814 Victory Blvd.
North Hollywood, CA 91606

Please remit to:

Wendy L. Moore
Moore Business Results
19300 Rinaldi, #7524
Northridge, CA 91327

818 252-9399
<http://www.moorebusinessresults.com/>
City of LA Tax #549794-29

Communications services for NoHoWest	590.24
Developer services	47.50
Total Amount Due:	\$637.74

Thank you for your business. We appreciate working with you.

Please pay within 21 days of invoice date. Payments not received by that date may incur a late fee of \$25. We may also assess a 1.5% interest charge per month on late payments. Interest accrues retroactively from the invoice date. If the invoice is not paid within 90 days, additional collections fees may apply. Returned checks are \$25.

Date	Task	Hours
5/5/2025	Park water fountain audit on news	0.17
5/7/2025	Agenda, job fair on calendar. Eblast. Social	0.58
5/14/2025	Update know your rights event. Meeting reminder eblast	0.25
5/15/2025	Calendar: Pride day, job fair. News: Saticoy clean up	0.83
5/16/2025	Minutes. MER. Pet adoption and Saticoy on social	0.25
5/19/2025	Calendar: Senior self defense, milkweed. Update Saticoy clean up with Nazarian info	0.25
5/22/2025	Update logo on site, social, eblast template. Adoption and Memorial day on social	1.00
5/23/2025	Agenda. LAPD Forum	0.17
5/27/2025	Update menu, logo. Eblast with new meeting graphic. Social. Meeting docs	0.67
5/28/2025	Update email size settings. Cancel June Meeting. Minutes	0.17
	Communications Services	4.34
5/27/2025	Developer updated WordPress, Plugins, theme	0.50

**Neighborhood Council Funding Contribution Form
Congress of Neighborhoods/Budget Advocacy Special Accounts**

I, Gregory Wright (President or Vice-President [VP] name),
declare that I am the President or VP of the North Hollywood West
Neighborhood Council (NC) and that on 5/27/2025 (meeting date), a Brown Act-noticed public
meeting was held by the NC with a quorum of 7 (number) board members present and that by a
vote of 7 (number) Yea, 0 (number) Nay, and 0 (number) Abstentions, the NC approved
funding contribution(s) from our current Fiscal Year budget for the following Department of
Neighborhood Empowerment Special Account(s):

Neighborhood Council Budget Day in the amount of:

*\$ 1000 *By checking "Neighborhood Council Budget Day," you will be contributing to cover expenses associated with Budget Day, additional Budget workshops, and essential administrative needs.*

Neighborhood Council Budget Advocacy (L.A. Charter Section 909) in the amount of:

*\$ _____

L.A. Congress of Neighborhoods (LAAC 22.801) – Event in the amount of:

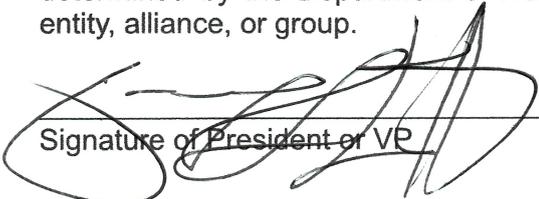
*\$ 1000

L.A. Congress of Neighborhoods (LAAC 22.801) – EmpowerLA Awards in the amount of:

*\$ _____

Therefore, the Neighborhood Council requests that the Office of the City Clerk, NC Funding Program issue payment from our NC's current Fiscal Year budget to the Department of Neighborhood Empowerment for the purpose(s) as indicated above.

Contributions for Neighborhood Council Budget Advocacy and the Congress of Neighborhoods support activities and programs that advance the purpose of the Neighborhood Council System as determined by the Department of Neighborhood Empowerment. Funds do not support any specific entity, alliance, or group.


Signature of President or VP

5/29/2025
Date

=====

To request payment, the NC Treasurer must submit this completed form in the NC Funding System portal, Outreach Category, as the "Payment Request Document" along with the respective Board Action Certification (BAC) form. Forms must be submitted by the annual deadline for check payment requests (normally June 1st) in order to process the payment from current Fiscal Year funds.

*Please indicate a specific funding amount; Statements such as "unused funding for this fiscal year" will disqualify the payment request.

**"Neighborhood Council Budget Day" or
"City of Los Angeles Budget Advocacy" or
"City of Los Angeles Congress of Neighborhoods - Event" or
"City of Los Angeles Congress of Neighborhoods - Awards"**
Address: 200 N. Spring St., Suite 224, Los Angeles, CA 90012

- You may also search the respective Special Account in the Vendor section of the Funding System portal when submitting the payment request(s).
- Please submit separate payment requests for each Special Account contribution.

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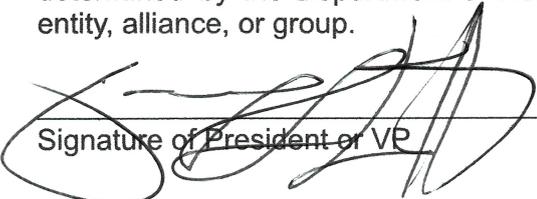
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